**RMS PTA MEETING MINUTES**

*RMS Library*

September 12, 2016

**Attendees**: Derek Wasnock, Kim Miller, Danielle Curran, Marietta Goldman, Jone Luizza, Karen Simard, Candace Haske, Lisa Brooks, Brooke Shepard, Leigh Deignan. Holly Lewis, Mel Brewer, Becky Premock, Jamie Camp, Judy McGarrity, Cheryl Lafferty, Lariza Rife, Carla Moore, Leslie Friedrichs, Shanon Deyerle, Peter Gates, Christine Blocker, Phil Blocker, Valerie Knorr

**President’s Report** – **Kim Miller**

Welcome! Kim was very pleased with how well Schedule Day went. The PTA sold a good amount of spirit wear ($3,579), the raider fund has already added $3,470, Memberships (both online and in person) is at $3,520. Looks like online memberships is picking up this year – a good sign.

Back to School Night is 6:30 PM Tuesday September 13th for 6th grade and then Tuesday September 20th for 7th and 8th grade. We will approve the budget those nights and could use some volunteer help to sell spirit wear, membership sales and welcome new parents.

Kim mentioned Lunch Volunteers – Dr. Wasnock would like 15 volunteers a day to give the teachers a chance to eat and use the time as a planning period.

Budget Details…Kim reviewed the budget and made mention of some of the categories changing. They added an income line for the 8th grade celebration and added a county district expense to allow for bank charges and processing fees – charges we absorb as a non-profit. They recommended reducing the Counseling total a bit and bumping up the Fall Dance amount and the Programs amount.

**Motion to Accept the Budget**

Kim Asked for a Motion to Accept the Budget. Holly Lewis made a motion to accept. Leigh Deignan seconded the motion. All in favor – everyone replied yes. All opposed – no one replied no. Motion to Accept the Budget Approved.

Kim would like us to work towards becoming a National School of Excellence again but does not have the time to spearhead this committee. She asked for someone to volunteer to take this over. It would require some surveys that need to be completed and then working with the school to incorporate some changes if necessary.

The Audit Report was adopted at last months executive board meeting. We also need to present the audit to general membership. Danielle Curran shared that we needed to sign off when anyone receives a gift card going forward. Judy McGarrity said she will help with getting teacher signatures when gift cards are handed out. We did well on the overall audit.

**Motion to Accept the Audit by General Membership**

Kim asked for a motion to accept that the audit has been presented. Cheryl Lafferty made a motion to accept. Leslie Friedrichs seconded that motion. All in favor – everyone replied yes. Anyone opposed – no one replied no. Motion to Accept the Audit is Approved.

Kim also wanted to thank everyone for their help with Mrs. Coleman’s party for 50 years of teaching – it was very well received and she thinks she was genuinely surprised.

**Principal – Derek Wasnock**

Dr. Wasnock took a few minutes to thank the PTA for their incredible support including the garden clean up outside of the school, teacher work week with the PTA helping to feed the staff, Mrs. Coleman’s surprise party and the donation made from last year’s school budget which will be used to complete the maker space with a 3D printer in the library.

Dr. Wasnock would like establish a new program at lunch that would need parent volunteers to come into the building for lunch duty – possibly lunch bunch or lunchtime crew. These 30 minutes would free up the staff so they can use lunch as a planning period. A sign up genius has been sent and Dr. Wasnock would appreciate any parental support.

**Teacher’s Report – Judy McGarrity**

Ditto and thank you for all the delicious meals during teacher work week. Please communicate directly with Mrs. McGarrity if you have any needs from the faculty. The teacher support emails worked well last year and she is hoping to keep the distribution lists going – Hope (teacher support) was not present today but Mrs. McGarrity wanted to reiterate that this was working really well.

**VP Fund Raising -Danielle Curran**

Mentioned that we would include Raider Fund, Kroger and Box Tops on a form handed out at both Back to School Nights.

**Communications (Kim)**

Liz will be working on a new website - we have been using the free one that is offered from the National PTA. Also Dr. Wasnock will send out weekly communications for the PTA on Wednesdays. Please send an email to Emily Purdum by Tuesday of each week if you would like something included: Emily.purdum@yahoo.com

**Treasurer Report –** Kim Miller gave report / New Treasurer Shannon Deyerle is present. Kathy Greatwood will be transferring all files to Shannon so she can get started.

Copies of the Budget and Profit and Loss Statement are attached.

**Secretary – Marietta Goldman**

Gave some background about the denim drive partnering up with Good Will and how we have done over the years. An excellent way to add some $ right back to the PTA and takes a little bit off of what we need to collect for the Raider Fund. We hope to push it through our neighborhoods a bit this year and have an additional bin on our front porch in Riverdowns.

**Box Tops – Leigh Deignan**

We need box tops in the middle school too! We are offering an incentive once again to get more kids to bring in box tops. For every 10 box tops you bring in, you get to enter your name in a raffle**.** We are offering gift cards to the winners and will be sure to have the kids sign off on the cards as well. Please tell you students to bring their box tops to the front office.

**Spirit Wear – Candace Haske**

Thanks to all who helped sell spirit wear. The inventory is restocked and ready to go again for both Back to School Nights. The racks were a huge addition and made it easier for everyone to see the items on display. Don’t forget that teachers get a discount.

**CBG – Becky Premock**

REBO is a parent booster organization that supports the teachers for the Center Based Gifted Program. There is a link form the Robious Website and now is on the main calendar. November 4th is the 5K to support Relay for Life – please spread the word. Also remember to use smile.amazon with Robious PTA as your non-profit.

**Library – Becky Premock**

The summer reading celebration is September 16th – there will be a presentation by David Landis. The Scholastic book fair will run the first two weeks of October and will be open in the evening on October 6th from 6-8 PM. The librarians love the new flat screen interactive panel. They also hope to have a maker space night to show off the maker space / green room. A sign up genius to help with the book fair will be sent out shortly.

**Fall Dance – Jone Liuzza**

The tentative date is set for October 14th (Friday) –may be moved to October 21 since JRHS Homecoming is the weekend of the 14th. A signup genius will go to teachers and parents to try and get volunteers. Mostly 6th graders attend this dance – it will be 2 hours and lots of fun. Sell the tickets the week of the dance with permission slips needed to purchase a ticket. Parents will send in donations of candy and water which can be sold at the dance.

**Landscaping – (Kim)**

Clean up day went well although it was very hot. The outside of the building looks great – there are pictures on Facebook and Instagram. Our Instagram Account is Robious Raiders. There were about 30 volunteers there and Dr. Wasnock is speaking with the county about a way to maintain the space.

**Membership – Brooke Shepard and Holley Lewis**

We have $3,520 plus whatever else came in today. The envelopes to join have been sent home in the packet on the first day of school. Next time would like to have the form printed in a different color.

**Reading Celebration – Mel Brewer**

First reading celebration will be Friday September 16th – will have ice-cream and an author presentation. Will need volunteers - anyone who has done this event before would be greatly appreciated. They are expecting 301 kids and will run it from 1:00-1:30 pm.

Future celebrations: hoping to have a monthly drawing for reading which will offer gift cards and teacher incentives. May look to get class participation in February and a final celebration sometime in April. Also currently have Novels at Night in the planning stages, which is being coordinated by Jessica Martin. The PTA has provided cookies and water for this in the past – Judy McGarrity will check with Donna Wilson to see if this is still the case.

**Reflections – Jamie Camp and Lariza Rife**

The theme for reflections is “What is Your Story?” Jamie and Lariza asked about sending their flyer out on Instagram. Judy McGarrity mentioned that reflections has come to the English department team meeting to speak about participation in reflections.

**Study Buddies – Brooke Shepard**

Has already had a teacher request and one of the study buddies is starting tomorrow. Brooke gave a little background about study buddies – kids who are struggling with math can get a parent volunteer to come in and help. This can be one-on-one or in small groups.

**Staff Appreciation – Lisa Brooks**

Next treat will be at the end of October (Halloween).

**Teacher Support – Carla Moore**

Would like to add a 7th grade parent volunteer – Karen volunteered. When teachers need help a sign up genius goes out and the grade coordinators organize what the teachers need.

**Welcome Desk – Karen Simard**

All is going well with the welcome desk – a great opportunity to greet people as they come in, help them with the sign in process and be available should any of the teachers or admin need assistance with things like cutting out papers or making copies.

**8th Grade Celebration and 8th Grade Dance** – both have a committee now

**RSVP** – service hours program – 8th graders are required to have 10 hours each semester for a civics project in Social Studies class.

**NEW COMMITTEE – Special Education PTA Committee – Cheryl Lafferty and Laura Finch are contacts**

*Goals:* 1. to provide support and special education information to parents of students with learning disabilities, Special Education needs, IEP’s and 504 plans that attend RMS as well as to parents of 5th grade matriculating students.

2. to provide support to the Special Education staff and educators at RMS.

*Plans for Goal 1:*

* Inform all parents of the new committee.
* Have the school contact all parents of student with Special Education needs via letter to solicit committee members and invite parents to evening information meetins each 9 week period.
* Identify needs of students and parents.
* Provide resources to the parents and/or school to improve Special Educaiton.

*Plans for Goal 2:*

* Introduce committee contacts to all teachers at RMS.
* Meet with Special Education staff, teachers and counselors. Create a plan to effectively solicit the ongoing needs and challenges of the Special Education staff and teachers.
* Provide resources to support these needs.

**Next Board Meeting Scheduled for October 10, 2016 –** *the meeting will be held in the RMS Library*